

NATIONAL COUNCIL FOR METAL DETECTING

Minutes of the NCMD Annual General Meeting Held on Sunday 25th June 2023

PRESENT

Alan Tamblyn	General Secretary
Siobhan Liehne	Treasurer
David Millington	Membership Secretary
Dave Crisp	Communications Officer
Stuart Greateorex	Committee Member
Ralph Green	Committee Member
Martin Brickell	Trustee
Stuart Wilkinson	Trustee

1. WELCOME & APOLOGIES

The General Secretary opened the meeting by welcoming everyone, particularly our new committee members and trustees.

Apologies from:

Adrian Tyrell	Trustee
Matthew Lines	Committee Member

2. INTRODUCTIONS – All

Introductions were made and everyone will be introduced to our members in due course.

3. APPROVAL OF MINUTES

The minutes of the 2022 AGM were accepted as a true and accurate record. There were no matters arising.

Proposed by: Dave Crisp
Seconded by: Siobhan Liehne

4. Overview of 2022/2023 – AT

There were numerous key points to go through, especially around the changes that have been made to the NCMD structure and the reasons for these. Therefore, these are listed in a separate document for your reference (see attached).

The general consensus from all present that a huge amount had been achieved by the committee and that the NCMD is on a firm footing, with the right structure in place to take us forward.

5. MEMBERSHIP UPDATE – DM

The Membership Secretary, David Millington, has provided an in-depth report. (see attached).

The new membership system and database have proven to be an excellent tool and have helped us to grow our membership by over a third in just 18 months. Much of this is down to the hard work and commitment shown by our membership secretary, David Millington.

Changes in the card ordering process have shown great savings and the suggestion was made that we should look into offering the option of a purely digital card as this is available as standard via our app and our online system. It was agreed that we should look at giving that as an option at renewal. This will be discussed at the next monthly meeting.

The General Secretary thanked David for all his hard work and commitment to the role, he has done a fantastic job of supporting both our individual members and clubs and the feedback he has received has been extremely positive.

6. FINANCE UPDATE - SL

The Treasurer Siobhan Liehne gave an excellent presentation of the annual accounts to the committee and trustees, there were some points of clarification discussed but everything was very clear and concise.

The information included the Budget Forecast for 2023/2024

There was one query from a committee member regarding the reconciliation of the membership numbers against the accounts. This is because we now have 1,2- and 3-year memberships, plus the numbers in the membership report were up to June 2023, rather than the 31st of March when the financial year ends.

It was proposed and agreed that the vote on the financial report would be deferred and that following the meeting, the relevant information would be sourced and shared amongst the committee, and a date would be agreed to vote on the report itself.

Nb This has now been done, and everything is clear to everyone. In future, the numbers in the membership report will coincide with the financial year. For this year, the financial report will be signed off at the July Monthly meeting (see attached).

The General Secretary thanked Shevie for a very detailed financial report as well as for all her hard work she does on our behalf, which is far more involved than most people realise. It is much appreciated by us all.

7. Policy Documents & Constitution Update

Dave Crisp has been working on creating the policy documents to support the processes and procedures for the running of the NCMD as outlined in the new constitution.

So far, Dave has created over 20 policy documents to cover every aspect of what we do as an organisation. This is a crucial task, not just because the changes to the structure require it, but also because much of this detail was missing from the old structure.

It was suggested that we form a workgroup from within the committee to go through these policy documents in order to make any amends that are deemed necessary before putting them before the wider committee for their input.

Each policy document will ultimately be voted into the process by the committee and will then be made available for our members to access. Stuart has suggested some amendments to the constitution which also be looked at.

Both Shevie Liehne and Stuart Greatorox volunteered for the role and will work with Dave going forward.

Again, our huge thanks to Dave for the great job he is doing on our behalf.

8. Digging Deep

We had some great feedback on the last edition of Digging Deep and it remains a firm favourite with our members.

It's also a great way to provide information to all our members and a reminder of all the key events over the previous year.

Dave stated that much of the input for the last edition of Digging Deep came from him and asked for more articles to come from committee members in future. It was suggested that we put a request on our Facebook page for members to also provide articles and this has since been done.

Our new membership system allows for people to opt for either a hard copy of DD to be sent or a digital version to be emailed to them, which has saved us a considerable amount of money as well as being extremely eco-friendly.

In the next edition, Dave will also run an article on the new committee members and trustees as an update for our members, as well as an overview of the new structure.

Stuart Wilkinson suggested that we should send a copy of Digging Deep to all agencies associated with our hobby, such as the PAS, NFU etc, which was agreed by all present.

The suggestion was for the next addition to be released in December, so the cut off for articles is the end of October.

9. Future Projects

Now that the new structure is in place and the new members are on board, the General Secretary provided a list of projects for the committee to focus on going forward. (see attached)

This list has been compiled from requests by members as well as from within the committee. It was suggested that we will need to focus our efforts on key priorities, or we will be taking on more than we as a group can cope with.

10. DATE OF NEXT MEETING

The date of the next AGM is Sunday 23rd June 2024.

11. AOB

The General Secretary requested that the new Trustees select a Chair and Vice-Chair of Trustees.

The Treasurer requested that we apply for copyright and trademark of the NCMD and it's branding.

It was pointed out that we need to check the GDPR registration to ensure that our data controller information is updated.

We will be asking for more volunteers to act as moderators on our social media and forum.